

Job Announcement: NEPA Program Manager

McGinley & Associates is actively seeking an experienced, highly talented NEPA Program Manager for immediate employment in our Reno, Nevada office. We are looking for someone to join our nimble, dynamic team with 5-10+ years of experience to serve in a leadership role in our growing NEPA services line. The position is located in our Reno office which supports projects in Nevada and surrounding states. Projects include those related to mining/quarrying, land development, power generation and transmission, transportation, and water resource management. The candidate will be responsible for managing NEPA projects from start to finish, directly supervising and developing support staff, communicating effectively with clients, regulatory agency personnel, subconsultants, and other McGinley staff, and participating in business development activities. The candidate will join an excellent team with outstanding career growth potential.

Primary responsibilities and duties include, but are not limited to, the following:

- Plan, develop, coordinate, and manage multi-disciplined NEPA projects with internal and external team members
- Apply understanding of federal, state, and local regulatory requirements to determine the permitting strategy for projects
- Perform research, strategic consultation, and prepare Environmental Assessments, Environmental Impact Statements, and other NEPA documents
- Analyze environmental impacts from project activities and develop written descriptions of impacts for environmental documents
- Contribute to business development activities, including client relations and proposal development for new project work
- Review and interpret highly technical reports on a variety of subjects (air quality, archaeology, biology, geology, hazardous materials, historic resources, hydrology, traffic, etc.) and summarize in non-technical language understandable to a lay person
- Hiring and managing specialized sub-consultants
- Coordinate public meetings and other public outreach and engagement tasks, including travel logistics, project newsletters, notices, public announcements, and related materials
- Participate in meetings and public hearings before public agency staff and the public, responding to questions and summarizing results of environmental analysis
- Writing technical documents and permit applications
- Managing and developing support staff

Required Qualifications

- B.S. Degree in Environmental Sciences, Cultural Resources, Urban Planning, Geology, Biological Sciences, or related field.
- 5-10+ years' experience successfully preparing environmental documents and associated technical studies with at least 5 or more years' experience as a consultant
- Strong written and oral communication skills, including the editing, oversight, and preparation of technical reports
- Ability to work on several projects or issues simultaneously
- Excellent critical thinking skills
- Ability to work collaboratively with a team in a fast-paced and creative environment
- Ability to work independently with a strong work ethic
- Excellent oral, writing, communication, presentation, strategic thinking, and "people" skills.

Preferred Qualifications

- Masters' degree
- Experience with, and an understanding of the environmental regulatory framework for the Great Basin region, including applicable state and federal laws
- CEQA Experience

Physical and Travel Requirements

- Ability to travel regionally as needed to conduct fieldwork and site visits
- Ability to work out-of-town for varying amounts of times (over-night trips to multiple days in some cases)
- Wear personal protective equipment
- Perform duties outside of normal working hours, as necessary

Salary

Commensurate with experience. McGinley offers competitive benefits for retirement, medical/dental/vision insurance, and paid time off.

Non-Discrimination Policy

Qualified applicants will receive consideration for employment without regard to race, color, religion, sex, national origin, sexual orientation, gender identity, disability or protected veteran status.

Applying

Interested and qualified individuals should send a cover letter and resume to tdimpel@mcgin.com.